


**KANSAS STATE UNIVERSITY  
MASTER OF SCIENCE IN  
ATHLETIC TRAINING POLICIES  
AND INFORMATION**



MSAT Program  
KANSAS STATE UNIVERSITY

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**Section 1****K-State MS in Athletic Training- Vision, Mission and Values** (CAATE Standard 240)

**Vision:** To empower compassionate healthcare providers prepared to lead, collaborate, innovate, and advance patient centered care.

**Mission:** We exist to develop versatile and compassionate healthcare providers prepared to deliver evidence-based care, engage in interdisciplinary care and advocate for patients and populations. The Kansas State University Athletic Training Program graduates will help meet the healthcare needs of the 21<sup>st</sup> century.

***WE will achieve our mission by:***

- Reflecting on the needs of Kansas and Kansans.
- Building a strong foundation in the practice of Athletic Training.
- Fostering interprofessional education, leading to interdisciplinary practice.
- Promoting evidence-based practice and scientific inquiry.
- Integrating formal classroom instruction into the clinical education experience.
- Incorporating innovative teaching and learning strategies to promote critical thinking and creative thinking in problem solving, making decisions and gaining insights in both personal and professional decision making.

***Core Values: We believe in:***

- Learner Centeredness
  - A commitment to the student and their learning process both in the classroom and beyond.
- Family
  - Building relationships and creating connectedness.
  - Creating long standing traditions.
- Innovation
  - Continually seeking new ideas, methods, or devices to improve patient outcomes.
- Integrity and accountability
  - We are accountable TO each other and FOR each other (classroom, clinical, students, preceptors & faculty).
  - Being honest and ethical in all interactions and maintaining a high ethical standard in teaching/learning, research, engagement, and clinical practice.
- Advocacy
  - Speaking on the behalf of or in support of another person, place, or things – particularly those who cannot advocate for themselves.
- Individual Perspective
  - We value and respect the uniqueness of our students and are committed to creating an environment that finds commonality for everyone around the profession of athletic training.
- Interdisciplinary Collaboration
  - Creating opportunities for faculty and students of health care disciplines to learn from, with and about each other.

### Student Learning Outcomes

SLO 1: Patient Centered Care: Provide confident and competent care that meets the essential and expected practices of Athletic Training practice to improve patient-outcomes.

- Develop and adapt a plan of care for patient's related to initial, ongoing, discharge and referral.

SLO 2: Exam, Diagnosis, and Intervention: Provide confident and competent care that meets the essential and expected practices of Athletic Training practice to improve patient-outcomes.

- Demonstrate ability to complete a system-based examination, determine a diagnosis and develop/deliver the associated plan of care for patients in a clinical and acute care context.

SLO 3: Prevention, Health Promotion and Wellness: Provide confident and competent care that meets the essential and expected practices of Athletic Training practice to improve patient-outcomes

- Utilize preparticipation and epidemiologic data to identify patient and population risks, develop and implement plans to mitigate risk and measure patient outcomes.

SLO 4: Healthcare Administration: Provide confident and competent care that meets the essential and expected practices of Athletic Training practice to improve patient-outcomes.

- Utilize sound organization administration to enhance the delivery of healthcare services.

SLO 5: Recognize and demonstrate behaviors that reflect a commitment to legal, ethical, and professional athletic training practice in an evolving healthcare environment.

SLO 6: Demonstrate patient centered care, specifically, communication – both oral and written.

- *Technical and Lay Audiences*

SLO 7: Demonstrate ability to educate patients with empathy including implications of athletic identity and sport ethic.

SLO 8: Demonstrate patient centered care, specifically implementation of patient-oriented outcomes and International Classification of Functioning, Disability and Health (ICF)/Disablement Model

SLO 9: Demonstrate patient centered care, specifically, shared decision making.

SLO 10: Develop and apply a professional commitment to understanding patient circumstances and how circumstances impact patient care.

SLO 11: Effectively collaborate within an interdisciplinary team (recognize, evaluate, and solve problems) to provide consistent, efficient healthcare that optimizes patient outcomes.

SLO 12: Integrate the best available evidence, clinical expertise, and patient values to provide safe and effective care.

SLO 13: Demonstrate their ability to prioritize patient safety and improve quality.

SLO 14: Communicate, manage knowledge, mitigate error, and support decision making using information technology. This includes (1) appropriately interacting with clinical information systems for making decisions and mitigating error; (2) using the Internet to inform themselves and their patients; (3) participating in facility policy in using e-mail to communicate and coordinate with their team members and patients; and (4) accurately recording a patient encounter for reimbursement, legality, patient progression, etc.

SLO 15: Apply scientific principles to the development of an evidence-based research project or thesis and accurately present research-centered activity and outcomes.

**K-State MSAT Program Application Information**

All applications must be completed through the [Kansas State University Graduate School](#) application portal. In addition, each applicant is required to complete and submit a [FNDH Graduate Applicant Supplemental Information](#) form. Admission to the athletic training program is selective and competitive. Students can apply throughout the fall and spring semesters, but all applications must be received before April 15th of that academic year. Applicants who have submitted complete applications before the deadline, who have shown that they currently meet or have shown that they will meet the requirements for admission to the Graduate School prior to beginning the program and met the requirements of the AT program will be considered for an interview. Students who will be completing or are currently completing pre-requisite courses in the spring semester qualify for application but need to provide documentation of enrollment. After all interviews are completed for that review cycle, the admission decisions will be made and students will be notified of their status. Students who are not selected for admission are encouraged to reapply the following academic year.

**5-Year Master's Degree**

This option is specifically designed for students who start their academic career at KSU and study within the Bachelor of Science – Athletic Training and Rehabilitation Sciences. The program of study is fairly prescriptive to ensure students are ready to transition into the MSAT program during the summer following their junior year. There are both advantages and disadvantages of this process.

Acceptance into the 5-year master's program is a selective process and requires a minimum 3.25 GPA, submission of a complete application packet, admission to the graduate school, three letters of recommendation, statement of objectives, copies of transcripts, verified completion of 25 observation hours of a certified/licensed athletic trainer, participation in an interview in their application year, and verified completion of the prerequisite courses at Kansas State University or the transfer equivalent of the prerequisite courses.

Students accepted into the 5-year MSAT program will be considered graduate students in the fall semester following their acceptance into the MSAT program. This may impact undergraduate financial aid, tuition assistance and undergraduate scholarships.

**Post Baccalaureate Master's Degree**

This option is designed for students who have completed a bachelor's degree at either K-State or another institution. Although we do not designate a certain degree program, recommended programs include athletic training and rehabilitation sciences, kinesiology/exercise science, health education, public health, sports medicine, nutrition or other degree programs that have a health or medical foundation.

Admission to graduate school at Kansas State University is granted on three bases: full standing, provisional, or probational. Admission in full standing requires a minimum grade point average of 3.0 (B average) in the last 60 hours of undergraduate work in an institution whose requirements for the bachelor's degree are equivalent to those of Kansas State University. Applicants with grade point averages below 3.0 may be considered for probational admission provided there is evidence that the applicant has the ability to do satisfactory graduate work. Provisional admission may be granted to applicants who have subject deficiencies in undergraduate preparation as mentioned above or if there is uncertainty in evaluating the transcript. Other admission requirements include: copies of transcripts; three professional recommendations; and applicant form detailing interest, skills and experiences.

Applications are holistically reviewed to determine recommendations for admission. A faculty member must agree to be an applicant's advisor before a recommendation can be made to the Graduate School that the applicant be admitted. All applications will be considered for institutional or departmental awards and graduate assistantships.

### **Kansas State University Application Checklist**

1. Start your MSAT application process by reviewing the admission procedures and entrance requirements <https://www.k-state.edu/grad/student-success/graduate-handbook/chapter1.html>
2. Select the **Apply Now** Button <https://www.k-state.edu/grad/admissions/application-process/>
3. Select **Getting Started** and create a new CollegeNET account
4. Using the log in information that you selected log in and complete the application using these steps.
  - a. Select your admission category
  - b. Complete application and upload documents
  - c. Submit your application and pay the fee
  - d. Application review
5. Complete the Supplemental Application Information Survey [https://kstate.qualtrics.com/jfe/form/SV\\_4SHhHDR0W5kksRv](https://kstate.qualtrics.com/jfe/form/SV_4SHhHDR0W5kksRv)

### **Uploads for the CollegeNET application**

- verification of 25 hours of observation with a Certified Athletic Trainer
- **CPR/AED Certification is not needed for application.** You may upload it if you have it.
- Transcripts
- Official Transcripts are required from all institutions that you received credit for any of the prerequisite courses
- Unofficial Transcripts are acceptable for application but official Transcripts are required upon admission to the program.
- Statement of Objectives –
- This is your Personal Statement describing your interest in the program, previous experience, research interests and your long-term career goals.
- Names of 3 recommenders
- Please ask your recommenders to complete the survey mentioned in the email they receive. **Your recommenders are not required to write a recommendation letter.**
- Complete the required background information in CollegeNet
- Applicants do not have to complete a separate background check for application.
- Please refer to the Program Background Check Policy for additional information

Questions?\_Contact Erika Lindshield [elbono@ksu.edu](mailto:elbono@ksu.edu) or Phillip Vardiman [pvardiman@ksu.edu](mailto:pvardiman@ksu.edu)

**Admission, Degree Requirements and Pre-Requisite Courses** (CAATE Standard 23C, 24C, 24G, 24L)

Admission, degree requirements, and Pre-Requisite Courses for the Kansas State University MSAT Program can be found here.

- [Kansas State University MSAT Program Admission, Degree Requirements](#)

**Program Cost, Financial Aid, Scholarship Information** (CAATE Standard 24D, 24H, 24N,)

Information regarding the cost of the Kansas State University MSAT Program and Financial Aid Resources for Kansas State University can be found here.

- [Kansas State University MSAT Program Cost Information](#)
- [Kansas State University Financial Aid](#)
- [College of Health and Human Sciences Scholarship Information](#)
- [Professional Organization Scholarship Opportunities](#)

**Transfer of Academic Credit** (CAATE Standard 24P)

Information regarding transfer of academic credit can be found here.

- [Transfer of Academic Credit for a Master's Program](#)

**Section 2**

**Academic Calendar (CAATE Standard 24A)**

- [Kansas State University Academic Calendar](#)

**Curriculum** (CAATE Standard 24B)

- [MSAT Program Curriculum](#)

**Academic Catalog** (CAATE Standard 24E)

- [Graduate Catalog MSAT Program Link](#)



**Academic Course Sequencing (CAATE Standard 24B)**

	Summer 1	Fall 1	Spring 1
<b>YR 1</b>	±FNDH 610: Clinical Applications of Human Anatomy (3)  ±FNDH 710: Foundations of Patient Management (2)  FNDH 799: Foundations of Therapeutic Interventions (3)  <i>*For students in the accelerated Masters – need to keep these courses at undergraduate/graduate level so they can move this back to undergraduate if they decide not to continue...</i>  <b>Total: 8 Hours (Clinical Hours = 0)</b>	FNDH 802: Clinical Therapeutic Interventions I (3)  FNDH 821: Clinical Evaluation I – Core Evaluation (3)  FNDH 652: Emergency Management in Athletic Training (3)  FNDH 858: DME, Casting and Taping (2)  *±FNDH 775: Research Methods in Health Sciences (3)  FNDH 883: Athletic Training Practicum I (1) (150 hrs)  Thesis Option Students: FNDH 899: Thesis Credit (1)  <b>Total: 15 (PR)-16 Hours (TH) (CLIN HR=1CR/ 150)</b>	FNDH 803: Clinical Therapeutic Interventions II (3)  FNDH 822: Clinical Evaluation II (Extremity) (3)  FNDH 804: Clinical Therapeutic Interventions III: Pharm, Nutrition, Behavior Modification (2)  FNDH 857: Administration in Athletic Training – OR – *±FNDH 720: Administration in Healthcare Organizations (3)  FNDH 884: Athletic Training Practicum II (1) (150 hrs)  <i>Optional: Thesis: FNDH 899: Thesis Credit (1)</i> <i>*Optional Statistics Course – Biostatistics (3)</i>  <b>Total: 12 (PR) -13-17 (TH) (CLIN HR = 1CR/150)</b>
	Summer 2	Fall 2	Spring 2
<b>YR 2</b>	±FNDH 655: Clinical Applications in Neurological Function (3)  FNDH 823: Clinical Evaluation III – General Medical Conditions (3)  FNDH 885: Practicum III – Associated with General Medical; does not have to be immersive (1) (150HRS)  FNDH 886: Athletic Training Practicum IV (1) – Fall Camp Experience (150HRS)  <b>Total: 8 Hours (CLIN HR=2CR OR 300)</b>	*±FNDH 892: Population Health in Sports Medicine (3CR) – Online  FNDH 887: Athletic Training Practicum V – 600 Hrs (4 CR or 600 Hr)  FNDH 880: Graduate Seminar in Human Nutrition (1CR)  FNDH 889: Research Experience – EBP Project Paper (1) or FNDH 899: Thesis (2)  <b>Total: 9 (PR)-10 (TH) (CLIN HRS=4CR OR 600)</b>	FNDH 888: Practicum VI (4CR or 600 Hrs)  FNDH 889: Research Experience (1CR) – EBP Project Paper (1)  Or- FNDH 899: Thesis (2)  <b>Total: 5 (PR) - 6 (TH)=4CR OR 600</b>

**Grade Policy** (CAATE Standard 24I)

Students are required to maintain a Cumulative 3.0 GPA and should attain a B or higher in all courses in the program.

- If a student receives a C in a course(s) but maintains a 3.0 GPA they can progress into the next Semester
- If a student receives more than one C and/or drops below a 3.0 GPA, the student will meet with their advisor and AT Program Director to determine a remediation plan to return to the GPA to a 3.0 or higher. Students not able to maintain a 3.0 at graduation may not be permitted to graduate.
- If a student receives a grade(s) **below** a C in a course(s) in the Athletic Training Program; the student will be required to retake the course when it is next scheduled (usually in the same semester of the next MSAT academic year). The student would not be allowed to register for any new courses until the failed course is repeated. If the completion of the course is unsuccessful, their progression in the program the student will be academically dismissed from the program.

**Grade Substitution Policy for Graduate Courses**

Students are allowed to substitute a course grade once for each course and only two courses in the program of study.

**Grading Policy for Simulations and Standardized Exams**

Students will be required to achieve a 70% or higher on standardized exams and or semester final examinations. These exams are cumulative and may include a standardized exam, integrated course content, case presentations, and or simulations. If a student does not achieve a score of 70% or higher on the semester exams, they will be provided the opportunity of two additional attempts at remediation to achieve a 70% or higher. After the first exam attempt with a score below 70% the student will meet with the program director and their major advisor to establish a remediation plan. This meeting will provide areas that need to be addressed to prepare for their next attempt. In the unlikely occurrence that a student fails to achieve 70% or higher on the third (final) attempt the student's progress is halted and they are forced to take the course(s) over and must reapply to the program the following year.

**Progression Policy**

The MSAT program is sequential, progressive and integrated across the didactic and clinical education curriculum that promotes the bridging of content and its application. Therefore, it is critical for students to complete coursework and clinical placements in total and sequentially to advance their knowledge and expertise.

MSAT students will be monitored throughout each semester to ensure they are making adequate progress through the program. Student performance, grades and progress will be monitored, at minimum, at mid-semester and at the end of each semester. The program director will consult with faculty and primary advisors during and at the end of each semester to ensure students have demonstrated sufficient progress during the semester in didactic and clinical education to continue to the next semester. Adequate progress will be assessed through exams, quizzes, and assessment of knowledge, skills and abilities through laboratory assessment or simulations in the didactic

coursework. Students will also be assessed for appropriate progress during their clinical education experiences by their preceptors through their preceptor evaluations.

Each student will be assessed according to the following requirements for progression in the program.

1. Students should achieve a B or better in all MSAT coursework.
2. Students should maintain a 3.0 semester and/or cumulative GPA.
3. Students should demonstrate progression in clinical competence per semester as reported by preceptor(s) during Practicum coursework.
4. Students should achieve 70% or better on cumulative testing at the end of each semester. (See Grading Policy)
5. Students should inform AT faculty of any changes regarding their ability meet the technical standards (essential functions) of the program.
6. Students should demonstrate acceptable ethical and legal practice in didactic and clinical education portion of the program.
7. Students should remain in good academic standing as described in the Kansas State University Code of Conduct. <https://www.k-state.edu/sga/judicial/student-code-of-conduct.html>

### **Section 3**

#### **Non-Discrimination Policy** (CAATE Standard 23D, 24M)

- [Kansas State University Non-Discrimination Policy](#)

**Vaccination Verification Procedure** (CAATE Standard 24J)

In addition to the vaccinations requested upon enrolling as a student at K-State University, you are asked to complete additional vaccinations and proof of immunity against certain diseases prior to starting your clinical placements. Updated immunizations/vaccinations are important to safeguard yourself as well the patients/clients and other healthcare providers within healthcare settings. As you engage in a variety of healthcare environments, you are at risk for exposure to serious diseases that can have severe implications for both your health and those that you treat. We want to ensure you take the appropriate precautionary measures to reduce the chance that you will get or spread vaccine-preventable diseases. Up to date immunizations and vaccinations is one way to help decrease this risk.

As a student admitted to the Master of Science in Athletic Training program, you must have a qualified health provider confirm that you have received appropriate immunizations. Although not essential, you may want to complete this requirement along with the physical examination requirement (under separate cover). In general:

- You will complete ***an initial review and an annual review over the course of the 24-month program***. See lists below for required vaccinations/immunizations at the start of the program and required/recommended updates.
  - ***August 1, Year 1:*** An initial comprehensive review and update of immunizations/vaccinations.
  - ***August 1, Year 2:*** Update on annual immunizations/vaccinations.
- Qualified health providers will carry a license of MD, DO, PA, or NP. You are encouraged to work with your primary care provider (PCP). However, if you do not have a PCP, you are welcome to work with medical personnel at Lafene Health Services at Kansas State University.
- The requirements are CDC recommendations for healthcare providers (<https://www.cdc.gov/vaccines/adults/rec-vac/hcw.html>). Although the immunization/vaccination lists current standards for healthcare providers and is somewhat comprehensive, clinical placement sites may request additional vaccinations and the list may change in response to communicable disease patterns. You should be notified prior to starting your clinical placement of additional requirements. It is your responsibility to make sure vaccinations/immunizations are completed and maintain documentation of completion in addition to what is submitted for the program.

***Immunizations Required Upon Entry/Prior to Clinical Placement or Supplemental Activity:***

- Varicella (Chicken Pox) vaccine series or positive varicella titer if previously infected with chickenpox
- Measles, Mumps, Rubella (MMR): MMR vaccine series, or a quantitative MMR titer
- Current Adult Tdap Vaccination (Td or Tdap must be current within the past 10 years).
- Hepatitis B vaccine **and** a quantitative Hepatitis B titer
- Proof of polio vaccination
- TB Skin Test: One step TST (TB skin test) dated and read appropriately or interferon gamma release assay (IGRA) within the last 12 months indicating a negative result
- Influenza: Recommended to get one dose of influenza vaccine annually, when seasonally appropriate
- COVID-19 vaccine: strongly recommended, and required by most sites – as per ongoing guidelines
  - As a student in an academic health science center, COVID-19 vaccination may be important to your clinical trajectory, so we strongly encourage vaccination.

***Vaccinations/Immunizations Updated Annually***

- TB skin tests
- Influenza vaccination – within season
- COVID-19 Boosters: As per recommendations

**Procedure:** Records of immunizations/vaccinations come in many forms. This is a recommended procedure; however it can be adapted to meet your needs.

- (1) Select a primary care provider to review your vaccination history and immunizations. This provider will complete the attached form. You can work with your primary care provider or a provider at Lafene Health Center.
- (2) Collect copies of your vaccination history (as necessary), as these can come in different forms, and depending on your background – may have been completed by different providers/clinics. **KEEP THESE RECORDS TO UPLOAD ALONG WITH YOUR FORM TO KEEP THEM ALL TOGETHER.**
- (3) time to complete. Beyond reviewing your records, they may also assist with updating any vaccinations and checking blood work. Each of these processes takes time.
- (4) Either before and/or when you visit with your provider, supply a copy of the ***MS Athletic Training Health Requirements: Immunization/Vaccination Verification Form*** for review and completion. Additionally, you may need to provide a copy of your records if they do not have them. If you utilize Lafene Health Center, they will ask that you upload them into your health portal: <https://www.k-state.edu/lafene/>
- (5) If any immunizations need to be updated, please make sure to work with your provider to update the necessary vaccinations. Some of these updates may be completed at the time of your visit and some will take place over time. Plan accordingly.
- (6) Once the verification of immunizations/vaccination form is complete, your provider will sign the document. Be sure your healthcare provider stamps the bottom of the form with his/her office stamp. They should return this form to you for upload (they may keep a copy for their records).
- (7) Once everything is up to date, submit your records into eValue for a program review.
- (8) In addition to the program maintaining your records, make sure you also keep a copy of your immunization and vaccination records for yourself.

***Loading your immunization/vaccination record into the Lafene Health Portal***

If you work with staff at Lafene Health Center for your immunizations/vaccination updates, you will need to load your records into the Lafene Health Portal prior to review (<https://www.k-state.edu/lafene/>), and then you will upload your final documents into eValue for program review.

However, if you do not utilize Lafene Health Center for your immunization/vaccination updates, it is strongly recommended that you combine any immunization/vaccination records with the form provided and submit the combined form into the Lafene Health Portal. *Note:* This is additional step will be valuable in the event you are able to shadow providers in Lafene Health Center. Also, all of the compiled records remain available to you after graduation from Kansas State University.

***Confidentiality***

Privacy of student information is a top priority. Student medical records information is only disclosed with valid authorization. All state and federal laws of health information, including HIPAA Legislation, are followed. Kansas State University – Master of Science in Athletic Training.

**Directions to the provider:** This individual has been accepted into the Master of Science in Athletic Training program at Kansas State University. As such, they will be placed into different healthcare settings over time and will interact with different patients/clients. Updated immunizations/vaccinations are important for them to safeguard themselves as well the patients/clients and other healthcare providers they meet within the healthcare settings. To ensure their immunizations and vaccinations are up to date, please:

Review their records according to the recommendations below.

Assist them in updating vaccinations and/or verification of immunity.

Once they are up to date, complete the immunization/vaccination form below and return the form to the student so they can enter it into our system for our records.

**Immunizations Required Upon Entry/Prior to Clinical Placement or Supplemental Activity:** Below is a list of the vaccinations we are requiring for the athletic training student. These requirements are common at most clinical placement sites and the list is supported by the Centers for Disease Control and Prevention:

<https://www.cdc.gov/vaccines/adults/rec-vac/hcw.html>

Varicella (Chicken Pox) vaccine series or positive varicella titer if previously infected with chickenpox

Measles, Mumps, Rubella (MMR): MMR vaccine series, or a quantitative MMR titer

Current Adult Tdap Vaccination (Td or Tdap must be current within the past 10 years).

Hepatitis B vaccine **and** a quantitative Hepatitis B titer

Proof of polio vaccination

TB Skin Test: One step TST (TB skin test) dated and read appropriately or interferon gamma release assay (IGRA) within the last 12 months indicating a negative result

Influenza: Recommended to get one dose of influenza vaccine annually, when seasonally appropriate

COVID-19 vaccine: strongly recommended, and required by most sites – as per continuing guidelines

As a student in an academic health science center, COVID-19 vaccination may be important to your clinical trajectory, so we strongly encourage vaccination.

**Vaccinations/Immunizations Updated Annually**

TB skin tests

Influenza vaccination – within season

COVID-19 Boosters: As per recommendation

**Contact Bernadette Olson [blolson@ksu.edu](mailto:blolson@ksu.edu) for the Form for the physician to complete**

**Essential Functions (Technical Standards)**

In order to participate in the athletic training program at Kansas State University (KSU MSAT), you must be able to demonstrate, with or without reasonable accommodations, all functional (e.g., physical, sensory, cognitive, and behavioral) abilities required for satisfactory completion of all aspects of the program curriculum and clinical agency requirements. You will complete two items **annually** to verify your ability to perform essential functions: (1) complete an attestation form that you meet the essential functions or that you have received accommodations to ensure completion of those functions which will be delivered through our clinical management system and (2) have a qualified healthcare provider complete a physical examination to confirm your ability to meet essential functions of an athletic trainer (as described below). The physical examination form can be obtained from the clinical education coordinator. If, upon completion of the attestation form and/or the physical examination, it is determined an accommodation is necessary, you should work with the KSU Student Access Center (<https://www.k-state.edu/accesscenter/>) to document and communicate the accommodation with KSU faculty. KSU MSAT faculty will work with you to discuss the best plan for success.

**Note:** It is possible a student within the program may not be able to satisfy the requirements upon starting the program and/or due to an event that occurs during their progress, even with accommodation. If this is the case, it may be determined that you will not be able to begin or progress in the program. This would be determined in consultation with necessary parties. Also, compliance with the ability to satisfy the program's technical standards does not guarantee a student's eligibility for the Board of Certification (BOC) examination or that they will, in fact, satisfactorily complete the program.

The Athletic Training Program at Kansas State University is a rigorous and intense program that has specific requirements for students to be able to successfully complete the program. The program, through didactic and clinical education, prepares graduates to enter a variety of employment settings and to render health care to a wide spectrum of individuals engaged in physical activity. The technical standards described in this document are set forth to ensure students admitted to the program are (1) knowledgeable of the essential functions of an athletic trainer and as a student training to enter into the profession; (2) are able to fulfill the expected knowledge, skills, and abilities of an entry-level athletic trainer; and therefore (3) meet the expectations of the program's accrediting agency for students in the program: Commission on Accreditation of Athletic Training Education [CAATE]).

Students within the program must fully participate in the program's requirements with or without a reasonable accommodation in order to successfully complete the program. A student who cannot satisfy the requirements without such fundamental alteration may not be admitted and/or permitted to continue in the program. Provided however, compliance with the ability to satisfy the program's technical standards does not guarantee a student's eligibility for the National Athletic Trainers' Association Board of Certification examination or that they will, in fact, satisfactorily complete the program.

The student must demonstrate proficiency in targeted skills, required for the athletic training profession, which will be taught over the course of the program. There are four key competency areas involved in Athletic Training Education; 1. Core Competencies, 2. Patient/ Client Care, 3. Prevention, Health Promotion and Wellness, and 4. Health Care Administration. These skills are described in the Commission on Accreditation of Athletic Training Education- Standards for Accreditation of Professional Athletic Training Programs, Effective July 1, 2020 (<https://caate.net/wp-content/uploads/2019/02/2020-Standards-Final-2-20-2019.pdf>), and they

are used to inform the below listed fundamental requirements of the program. The student must have the requisite abilities, with or without reasonable accommodation(s), to satisfactorily complete the program, as follows:

### **Intellectual/ Cognitive Skills and Abilities**

Assimilate, analyze, synthesize, integrate concepts, and problem solve to formulate assessment and therapeutic judgement and to be able to distinguish deviations from the norm.  
Comply with administrative, legal and regulatory policies and laws in the classroom and clinical setting.  
Follow written and verbal instructions in a detailed manner.  
Adapt evaluation, diagnostic, and intervention activities in response to the patient's or client's abilities and cultural needs both in the classroom and clinic.  
Engage in self-analysis of one's own knowledge and skills and identify and access appropriate methods for improving areas of identified deficit.

### **Motor Skills and Abilities**

Sustain necessary physical activity level in required classroom and clinical activities (e.g., demonstrate rehabilitation exercises, transfer of patients for evaluation and treatment, lifting and carrying heavy supplies and equipment).

Move independently to, from, and within the work and educational/clinic setting.

Provide for one's own personal hygiene.

Move to be able to perform physical examination using accepted techniques; and to accurately, safely, and efficiently use required equipment and materials during the assessment and treatment of patients, as well as complete all documentation needed (e.g., SOAP notes, reports).

Provide a safe environment for others by responding quickly to emergency situations in the classroom and/or clinical setting.

Be responsible for own transportation to academic and clinical placements.

### **Communication Skills and Abilities**

Communicate effectively using oral and written English language.

Communicate effectively with patients and colleagues, including individuals from different cultural and social backgrounds; this includes, but is not limited to, the ability to establish rapport with patients and communicate judgements and treatment information effectively.

Communicate accurately physical examination results and a treatment plan professionally and clearly with patients, families, colleagues, associated staff, and other medical professionals.

### **Sensory/Observational Skills and Abilities**

Visually, physically, and auditorily identify normal and impaired patient conditions.

Recognize injuries, illness and/or conditions that occur in a wide spectrum of patients/clients who participate in physical activity.

### **Behavioral/Social Skills and Abilities – As an Athletic Training Student you will be asked to:**

Maintain composure and continue to function professionally during periods of high stress.

Maintain emotional and mental health required for use of intellectual abilities, prompt completion of responsibilities, and development of professional relationship with patients, families, peers, faculty, supervisors, and other medical professionals.

Adhere to the NATA Code of Ethics.



Dress professionally.

Comply with reasonable requests and follow directions from faculty and supervisory authority, and adhere to classroom and clinical policies such as punctuality and attendance.

Flexibility and the ability to adjust to changing and uncertain clinical situations.

Affective skills, professional demeanor, and rapport that relate to professional education and quality patient care.

**SEEKING ACCOMODATIONS:**

Candidates with disabilities who need classroom or other academic setting accommodations, access to technology, or information about emergency building/campus evacuation processes should contact the Student Access Center and/or their instructor. Services are available to students with a wide range of disabilities including, but not limited to, physical disabilities, medical conditions, learning disabilities, attention deficit disorder, depression, and anxiety. If you are a student enrolled in campus/online courses through the Manhattan or Olathe campuses, contact the Student Access Center at [accesscenter@k-state.edu](mailto:accesscenter@k-state.edu), 785-532-6441. The Student Access Center will review a candidate's documentation and confirm that the documentation

identifies the student as a student with a disability under applicable laws. The Student Access Center reserves the right to request additional documentation.

It is the responsibility of the student to request reasonable accommodations through the Student Access Center and to adhere to Student Access Center procedures. If a student states he/she can meet the technical standards with accommodations, then when the student requests accommodations, Student Access Center

will review whether the requested accommodations are reasonable. A review of the requested accommodations will take into account whether the requested accommodation would jeopardize clinician/patient safety or would fundamentally alter the nature of the program to include but not be limited to: all coursework, clinical experiences and internships deemed essential to fulfilling the graduation requirements of the program. The decision regarding reasonable accommodations rests with the Student Access Center.

After reading the technical standards as described above, I certify that I have read and understand the technical standards for the Kansas State University Athletic Training Program. I believe to the best of my knowledge that I meet each of these standards with or without reasonable accommodation, and that if I need an accommodation, I understand the process I need to follow to request it. I understand that if I am unable to meet these standards, I will not be admitted into the program and if after admission, I may be dismissed from the program.

To indicate your acknowledgment to the above terms, please sign and date below.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Contact Bernadette Olson [blolson@ksu.edu](mailto:blolson@ksu.edu) for a copy of the form for the Physician to complete**

**Criminal Background and Drug Testing Information** (CAATE Standard 24F)

The Kansas State University Athletic Training Program does not require a criminal background check or drug screen for admission into the athletic training program. However, A student's eligibility for clinical placements, the BOC Certification exam, and state licensure can be impacted by their criminal history or the results of a criminal background check and/or a drug screen. It is the student's responsibility to self-report any criminal history that may interfere with their eligibility to be accepted into clinical placements, to take the BOC Certification exam, or receive state licensure to practice.

Some clinical sites (as per the affiliated agreements) require varying levels of criminal background checks and drug screens for their clinical sites. As a student in the Athletic Training Program, you are required to adhere to the clinical site policies of the site you are assigned. Some clinical sites coordinate their own clinical background checks and drug screening. If a clinical site requires one or both of these for a student placement but does not coordinate them, the Athletic Training program administration will assist in arranging these with an outside agency. The results of the criminal background check and/ or drug screen will be sent directly to the clinical site coordinator for evaluation.

If a student is denied acceptance into a clinical placement the student will be required to meet with the Program Director and Clinical Education Coordinator. A review of the situation will occur and a determination will be made if the student is able to continue in another clinical placement or able to continue their progression in the Athletic Training Program.

**Infection Control/Communicable Disease Training** (CAATE Standard 26E)

In accordance with the Kansas Department of Health and Environment and the Lafene Student Health Center at KSU, the following policies and procedures have been developed for the attainment and control of communicable diseases.

Any student that is diagnosed with having a communicable disease of any form is required to be reported to the Kansas Department of Health and Environment.

Students that contract a communicable disease are required to obey prescribed guidelines by his/her attending physician and the recommendations of the university affiliated physicians at Lafene Student Health Center.

Students may not participate in clinical rotations and field experiences during the time they are affected by the communicable disease and shall not return to clinical participation until allowed by the attending physician.

The following communicable diseases that pertain to this policy are as follows (and may change as updated by KDHE):

AIDS	Lyme Disease
Amebiasis	Malaria
Anthrax	Measles
Botulism	Meningitis (bacterial)
Brucellosis	Meningococemia
Campylobacter infections	Mumps
Chancroid	Pertussis (whooping cough)
Chlamydia trachomatis infection	Plague
Cholera	Poliomyelitis
COVID-19 (SARS-CoV-2)	Psittacosis
Diphtheria	Rocky Mountain spotted fever
Infectious encephalitis	Rubella
Escherichia coli	Salmonellosis (typhoid fever)
Giardiasis	Shigellosis
Gonorrhea	Streptococcus pneumonia
Haemophilus influenza	Syphilis
Hand, foot and mouth syndrome	Tetanus
Viral and acute hepatitis	Toxic shock syndrome
Hepatitis A	Trichinosis
Hepatitis B	Tuberculosis
Hepatitis C	Tularemia
Herpes	Yellow Fever
Hantavirus	Pinworms
HIV	Ringworm
Legionellosis	Scabies
Leprosy (Hansen disease)	Shingles (Herpes Zoster)

**Bloodborne Pathogen Exposure**

This protocol includes recommended steps an athletic training student should take when the student, while performing duties as an Athletic Training Student trainee in an experiential learning opportunity, is injured or exposed (mucous membranes or open skin) to blood, body fluids, or other infectious material via needle stick or splash.

Procedures for after Exposure when Students are Participating in an Experiential Learning Opportunity with Kansas State University or one of Its Controlled Corporations:

When athletic training students are engaging in experiential learning opportunities with Kansas State University or a controlled corporation of Kansas State University, Lafene Health Center is available to the student as the primary health resource for injuries and exposures due to a needle stick or splash. Students are not employees of the University, nor providing volunteer services to the University, under these experiential learning programs, but instead, are athletic training students participating as trainees for their own educational benefit. Therefore, students who are in trainee roles are not covered at Kansas State University (or its controlled corporations) under workers' compensation, and the *students remain solely responsible for their medical care, maintaining health insurance, and for all costs and damages in any way related to any injury or harm they sustain that is in any way related to their experiential learning opportunity.*

#### During KSU Lafene Health Center Office Hours

School session hours: (these are general hours – can follow-up with website for current hours)

Monday – Thursday: 7:00AM – 6:00PM

Fridays: 7:00AM – 5:00PM

Saturday: 10:00AM – 1:00PM (limited services)

Holidays:

1. If the event occurs when LHC is open, the athletic training student or the preceptor calls Lafene Health Center (785-532-6544) and/or the student's primary care physician.
2. Student should report, as soon as possible, to their preferred primary care physician or the Lafene Health Center for initial lab work, completion of a risk inventory and medical treatment. Medical treatment may include, but is not limited to, post-exposure prophylaxis, stitches for a laceration or irrigation of eyes after a splash depending on the exposure type, injury and source patient information.
3. If the student is seen at Lafene, a Lafene Health Center representative will conduct a risk inventory and lab work on source patient if possible. Lafene will work with the student patient to provide any information about risk factors and follow-up in accordance with Lafene's standard patient care procedures.
4. Student should follow the recommendations of their health care provider regarding any care and follow-up needed.

#### After Hours, Weekends and Holidays at the Lafene Health Center

1. Student should go to the nearest Emergency Room or Urgent Care (Via Christi Hospital, 1823 College Avenue, 785.776.3322), and inform them of the incident and possible exposure. Preceptor should encourage the same.
2. If possible, it is ideal for the preceptor (and the student to the extent they can assist) to get patient source information to provide it to the treating facility so that a sample can be obtained to the extent necessary and as efficiently as possible.
3. If no immediate treatment was required at the Emergency Room or Urgent Care, the student should report to their preferred primary care physician or the Lafene Health Center as soon as possible the next working day for initial lab work and completion of a risk inventory, all in accordance with LHC's or the primary care physician's standard patient care procedures.

4. Student should follow the recommendations of the Emergency Room, Urgent Care, and/or their applicable health care provider, as applicable, regarding any care and follow-up needed.

Procedures for after Exposure when Students are Participating in an Experiential Learning Opportunity with an Outside Facility:

1. At the start of any internship or practicum and prior to any potential for exposure, students should locate, review, and understand blood-borne pathogen policies and sanitation precautions, as well as know the location of blood-borne pathogen barriers and control measures, at the facility.
2. If the student is actually or potentially exposed to blood, body fluids, or other infectious material via needle stick or splash, students should follow procedures consistent with the facility's protocol and report to nearest Emergency Room or Urgent Care or their primary care physician, if applicable and depending on the time of day the incident occurred.
3. The student or preceptor may also call Lafene Health Center (785-532-6544) and leave a message regarding incident (student name, date, and time) and/or the student can be seen at Lafene if local and during Lafene business hours. For the best opportunity for meaningful assistance, the student should call and try to be seen within 24 hours.
4. At the election of the student to be seen as a patient by Lafene Health Center, a representative of Lafene will work with outside facility and assess risk factors and recommend follow-up care to the extent needed and in accordance with its standard patient care procedures.
5. Student should follow the recommendations of their health care provider regarding any care and follow-up needed.

**Equipment Calibration and Safety Policy** (CAATE Standard 26D)

All therapeutic modalities and equipment used for therapeutic interventions by the Athletic Training Students at Affiliated Clinical Sites must receive inspection, calibration or safety check on an annual basis according to the manufacturer's recommendation, or by federal, state or local ordinance. The preceptor or site coordinator will be responsible for supplying documentation of the annual inspection, calibration or safety checks for the modalities at the clinical site on an annual basis.

Any Affiliate Clinical Sites accredited by the Joint Commission, AAAHC or other recognized external accrediting agencies are exempt from this policy.

Students will have access to a variety of equipment at clinical placement sites. Preceptors make the decision regarding what students should have access to and take responsibility for educating students on safe use of the equipment. Additionally, it is the responsibility of the preceptor and/or site administration to ensure that the equipment is properly calibrated and maintained. Although students are not responsible for the calibration and maintenance of equipment, they should:

- Not use equipment on patients until their preceptor know they are adequately prepared
- Be aware of calibration and safety certifications related to equipment.

To ensure safe use, students will complete the Clinical Orientation Verification (**Appendix C**) to confirm that they understand the policy for safe equipment use.

#### **Section 4**

##### **Academic Dishonesty Policy** (CAATE Standard 23A)

Kansas State University Academic Conduct, academic honesty, and honor system

<https://www.k-state.edu/provost/universityhb/fhxf.html>

**Academic Honesty (ATEP):** In written papers and other class projects (electronic format, hard copy or otherwise) it is unethical and unprofessional to present the work done by others in a manner that indicates that the student is presenting the material as his/her original ideas or work. This extends to others who assist in the process of academic dishonesty even if they are not the actual parties, ie. Individuals who knowingly allow others to cheat from their assignments, who know that others are being dishonest but do not report it, etc. Cheating, assisting others, or plagiarizing on tests, quizzes, problems, research papers, or other assignments will result in written notification to the student involved, and potentially the academic advisor, the ATEP program director, the department head and the Dean of the College of Health Human Sciences. **Plagiarizing is submitting uncited materials as your own work, which was in fact produced by others. Examples include uncited work from journals, books, work of others or electronic sources. \***

In addition, the penalty for academic dishonesty may be one or more of the following, at the discretion of the instructor and based on the seriousness of the situation:

1. A grade of zero on the test, quiz, homework, problem or other assignment for the student(s) involved.
2. A grade of F for the course
3. Referral of the matter to the Student Conduct Committee or the Graduate School for disciplinary action.

***Students have the right to appeal an academic dishonesty charge. Procedures for this process are available in College Departmental Offices and the Dean's Office. No final course grades will be given until all avenues of appeal have been completed or the case resolved.***

If repeated offenses occur in either a specific class or in 2 or more classes, the matter will be automatically referred to the Student Conduct Committee.

**Associated Policies**

[Kansas State University Student Code of Conduct](#)

[Kansas State University Honor and Integrity Investigation and Adjudication Procedures](#)

[Kansas State University Graduate Reinstatement](#)

**Grievance Policy** (CAATE Standard 23A)

[Kansas State University Student Grievance Procedures](#)

**Policy for Student Withdrawal, Student Refund of fees and tuition** (CAATE Standard 23E)**Withdrawal Policy**

[Kansas State University Withdrawal Policy](#)

**Refund Policy**

[Kansas State University Policy on Refund for Fees and Tuition](#)

**Emergency Cardiac Care/CPR and AED Certification** (CAATE Standard 26B)

All students are required to have emergency cardiac care training before engaging in athletic training and supplemental clinical experiences. Emergency cardiac care requirements include Adult CPR, pediatric CPR, second rescuer CPR, AED, airway obstruction, barrier devices (e.g., pocket mask, bag valve mask), and demonstrated skills\* (Online ECC courses are acceptable if skills are demonstrated and tested by a certified ECC instructor, a voice assisted manikin (VAM) or a visual assisted manikin. The in-person exam can include video technology.) (<https://www.bocatc.org/athletic-trainers/maintain-certification/emergency-cardiac-care/emergency-cardiac-care>)

At the start of the program (regardless of whether students are currently certified or not), we will coordinate a CPR training session to ensure students are current at the start and throughout the program. Currently, the KSU MS in Athletic Training program teaches the American Heart Association Basic Life Support Course (BLS).

Current CPR/AED cards will be uploaded into eValue.

**Patient Privacy Training** (CAATE Standard 26G/27H)

Patient/Client protection training for the program will be completed through the CITI Training program (Information Privacy and Security – IPS) and is free to students. Students will complete this training during orientation to the program prior to the start of summer classes. Students will receive a certificate upon successful completion of the course and the certificate should be loaded into eValue.

Additionally, clinical placement sites may have their own requirements regarding HIPPA and FERPA training. Additional requirements per clinical placement site will be made available to students and/or students will verify they have completed these requirements on the Clinical Orientation Verification form through eValue.

**OSHA Bloodborne Pathogen Training and Bloodborne Exposure** (CAATE Standard 26C, 26C, 27E)

The program sets three requirements to ensure students are informed as to (1) ways to protect themselves from disease transmission related to blood borne pathogens; (2) what general steps to take in a case they

have been exposed to a blood and (3) receive site specific expectations related to blood borne pathogen policy.

First, at the start of the program, **students are required to complete the OSHA Blood Borne Pathogens course through the CITI Training program.** Clinical placement sites may require additional training; however, this course serves as a base of information for the student to apply to their experiences. This is free to students and students will be provided a certificate upon completion. Certificates will be loaded into eValue under personal records.

Secondly, students should make themselves aware of the KSU MSAT program policy related to exposure to blood borne pathogens. The policy is described **Appendix A** and is available to students through eValue or through program administrators. In the inevitability that the exposure occurs at a clinical placement site, the site should have guidelines in terms of process, and this policy covers adjunct care. Questions related to this policy can be addressed by program administration. Students will complete an attestation statement in eValue confirming they have read and understand the policy.

Third, each clinical placement site will have its own procedures related to blood borne pathogens and these should be shared with students at the start of their placement. To ensure students have access to BBP policy at their placement site, students will complete a clinical site orientation verification form (**Appendix C**) verifying this information has been exchanged and available to them. This form will be completed in eValue.

#### **Athletic Training Clinical Placements** (CAATE Standard 24K)

K-State has developed a variety of clinical placements for students to experience a wide range of clinical training. We currently have affiliated agreements with a variety of placement settings including interscholastic, intercollegiate, professional, military, hospital systems and physician/medical settings. Students will be assigned to a variety of settings and preceptors to ensure interaction with a wide range of patients while continually improving their clinical skills.

Clinical placements vary in length and are interspersed throughout the students 24 months within the program. The first clinical placement occurs at the end of the first fall of the program (second semester) to ensure students have sufficient knowledge and skill to begin practice safely. The first (3) clinical placements will take place in Manhattan or at a site within a 60-mile radius to be conducive to driving. These first (3) placements are generally assigned by the program administration to ensure certain criteria are met. The last (3) placements take student interest into consideration. Students are responsible for the costs related to clinical placements, (<https://www.hhs.k-state.edu/fndh/academics/graduate/athletic-training/costs.html>), therefore every effort is made to work with students related to affordability of the experience.

Clinical rotations occur through the following courses:

- FNDH 883: Practicum I in Athletic Training (Fall I, Immersive, 6 Weeks)
- FNDH 884: Practicum II in Athletic Training (Spring I, Immersive, 6 Weeks)



- FNDH 885: Practicum III in Athletic Training – Physician/Medical Practice (Summer II, Non-immersive, 8 Weeks)
- FNDH 886: Practicum IV in Athletic Training – Fall Sport Preparation (August, Summer II, Immersive, 3 Weeks)
- FNDH 887: Practicum V in Athletic Training – (Fall II, Semi-Immersive, 15 Weeks)
- FNDH 888: Practicum VI in Athletic Training – (Spring II, Immersive, 15 Weeks)

The clinical team is actively seeking out additional partnerships with innovative and passionate preceptors as well as various healthcare centers. PA students are not required to provide or solicit clinical sites or preceptors. The PA program will coordinate clinical site and preceptor placement for required rotations based on the education needs of the student.

### **Identification of Student Role in Clinical Placements (differentiating student from AT or other) (CAATE Standard 26A)**

It is important when you are in clinical placement (and maybe even some educational activities), that you are easily identified by name and your role as an athletic training student to differentiate you from credentialed providers. This can occur with the assistance of your preceptor and/or identifying yourself as a student when introducing yourself to patients and others you interact with. We will also provide you with a name badge which can be worn during clinical placements. During orientation (or at least prior to the start of your first clinical placement), you will be asked to work with badge/ID services at KSU to obtain your badge.

### **Sanitation Precautions (CAATE Standard 26I)**

In order to decrease the transmission of disease/infectious agents, proper sanitation methods should be available and encouraged in the classroom, lab and in clinical placements. Running water and soap is preferred; however, hand sanitizer is acceptable when running water and soap are not available.

### **Malpractice/Liability Insurance (CAATE Standard 27K)**

Students are required to maintain liability insurance throughout the program and to help facilitate this process, the program purchases a blanket policy for students. The policy includes liability insurance for (at minimum) \$1,000,000 per incident and \$3,000,000 for aggregate. This policy is purchased each August.

Once you receive verification of the policy, please upload into eValue.

### **National Provider Identifier Standard (NPI)**

Students will be asked to obtain an NPI at the start of the program. An NPI is a unique 10-digit identification number used in standard health care transactions. It is issued to health care professionals and covered entities that transmit standard HIPAA electronic transactions (e.g., electronic claims and claim status inquiries). The NPI fulfills a requirement of the Health Insurance Portability and Accountability Act of 1996 (HIPAA). It also replaces all provider identifier numbers assigned by payers and is used by health care professionals. Covered entities under HIPAA are required by regulation to use NPIs to identify health care providers in HIPAA standard transactions.

Students will be guided through the process during orientation; however, you can access the application through <https://nppes.cms.hhs.gov/#/>. There will also be additional information provided through the National Athletic Trainers' Association.

### **K-State Compliance**

During the first fall semester, we will have an individual from Kansas State University Athletics Compliance present on specific compliance issues to consider when students are working

with KSU Athletics. At the completion of the presentation, a verification will be sent to you through eValue. ***When generated, it will be posted in your Urgent Tasks section.***

**Venue-Specific Training Expectations (CAATE Standard 26J)**

Verification of compliance with the previous policies is monitored and maintained by the KSU MSAT program and made available to sites upon request. Students also have access to their documents within eValue and can provide documentation directly to clinical placement site coordinators. However, some clinical placements have unique or site-specific requirements. Student will be informed of site-specific requirements on a timely basis to allow for completion and/or they will deliver directly through the site coordinator.

**Venue-Specific Critical Incident Response (CAATE Standard 26K)**

At minimum, each site will develop and retain venue-specific critical incident response (EAP) documentation and should review these policies with students as they begin clinical placements.

**Appendix A****Kansas State University, Athletic Training Education, Student Post Exposure to BBP Protocol (Updated 07/2019)**

This protocol includes recommended steps an athletic training student should take when the student, while performing duties as an Athletic Training Student trainee in an experiential learning opportunity, is injured or exposed (mucous membranes or open skin) to blood, body fluids, or other infectious material via needle stick or splash.

**Procedures for after Exposure when Students are Participating in an Experiential Learning Opportunity with Kansas State University or one of Its Controlled Corporations:**

When athletic training students are engaging in experiential learning opportunities with Kansas State University or a controlled corporation of Kansas State University, Lafene Health Center is available to the student as the primary health resource for injuries and exposures due to a needle stick or splash. Students are not employees of the University, nor providing volunteer services to the University, under these experiential learning programs, but instead, are athletic training students participating as trainees for their own educational benefit. Therefore, students who are in trainee roles are not covered at Kansas State University (or its controlled corporations) under workers' compensation, and the *students remain solely responsible for their medical care, maintaining health insurance, and for all costs and damages in any way related to any injury or harm they sustain that is in any way related to their experiential learning opportunity.*

**During KSU Lafene Health Center Office Hours**

School session hours: (these are general hours – can follow-up with website for current hours)

Monday – Thursday: 7:00AM – 6:00PM

Fridays: 7:00AM – 5:00PM

Saturday: 10:00AM – 1:00PM (limited services)

Holidays: Closed

1. If the event occurs when LHC is open, the athletic training student or the preceptor calls Lafene Health Center (785-532-6544) and/or the student's primary care physician.
2. Student should report, as soon as possible, to their preferred primary care physician or the Lafene Health Center for initial lab work, completion of a risk inventory and medical treatment. Medical treatment may include, but is not limited to, post-exposure prophylaxis, stitches for a laceration or irrigation of eyes after a splash depending on the exposure type, injury and source patient information.
3. If the student is seen at Lafene, a Lafene Health Center representative will conduct a risk inventory and lab work on source patient if possible. Lafene will work with the student patient to provide any information about risk factors and follow-up in accordance with Lafene's standard patient care procedures.
4. Student should follow the recommendations of their health care provider regarding any care and follow-up needed.

**After Hours, Weekends and Holidays at the Lafene Health Center**

1. Student should go to the nearest Emergency Room or Urgent Care (Via Christi Hospital, 1823 College Avenue, 785.776.3322), and inform them of the incident and possible exposure. Preceptor should encourage the same.
2. If possible, it is ideal for the preceptor (and the student to the extent they can assist) to get patient source information to provide it to the treating facility so that a sample can be obtained to the extent necessary and as efficiently as possible.

3. If no immediate treatment was required at the Emergency Room or Urgent Care, the student should report to their preferred primary care physician or the Lafene Health Center as soon as possible the next working day for initial lab work and completion of a risk inventory, all in accordance with LHC's or the primary care physician's standard patient care procedures.
4. Student should follow the recommendations of the Emergency Room, Urgent Care, and/or their applicable health care provider, as applicable, regarding any care and follow-up needed.

**Procedures for after Exposure when Students are Participating in an Experiential Learning Opportunity with an Outside Facility:**

1. At the start of any internship or practicum and prior to any potential for exposure, students should locate, review, and understand blood-borne pathogen policies and sanitation precautions, as well as know the location of blood-borne pathogen barriers and control measures, at the facility.
2. If the student is actually or potentially exposed to blood, body fluids, or other infectious material via needle stick or splash, students should follow procedures consistent with the facility's protocol and report to nearest Emergency Room or Urgent Care or their primary care physician, if applicable and depending on the time of day the incident occurred.
3. The student or preceptor may also call Lafene Health Center (785-532-6544) and leave a message regarding incident (student name, date, and time) and/or the student can be seen at Lafene if local and during Lafene business hours. For the best opportunity for meaningful assistance, the student should call and try to be seen within 24 hours.
4. At the election of the student to be seen as a patient by Lafene Health Center, a representative of Lafene will work with outside facility and assess risk factors and recommend follow-up care to the extent needed and in accordance with its standard patient care procedures.
5. Student should follow the recommendations of their health care provider regarding any care and follow-up needed.

**Appendix B**  
**Communicable Disease Policy**

In accordance with the Kansas Department of Health and Environment and the Lafene Student Health Center at KSU, the following policies and procedures have been developed for the attainment and control of communicable diseases.

Any student that is diagnosed with having a communicable disease of any form is required to be reported to the Kansas Department of Health and Environment.

Students that contract a communicable disease are required to obey prescribed guidelines by his/her attending physician and the recommendations of the university affiliated physicians at Lafene Student Health Center.

Students may not participate in clinical rotations and field experiences during the time they are affected by the communicable disease and shall not return to clinical participation until allowed by the attending physician.

The following communicable diseases that pertain to this policy are as follows (and may change as updated by KDHE):

AIDS	Lyme Disease
Amebiasis	Malaria
Anthrax	Measles
Botulism	Meningitis (bacterial)
Brucellosis	Meningococemia
Campylobacter infections	Mumps
Chancroid	Pertussis (whooping cough)
Chlamydia trachomatis infection	Plague
Cholera	Poliomyelitis
COVID-19 (SARS-CoV-2)	Psittacosis
Diphtheria	Rocky Mountain spotted fever
Infectious encephalitis	Rubella
Escherichia coli	Salmonellosis (typhoid fever)
Giardiasis	Shigellosis
Gonorrhea	Streptococcus pneumonia
Haemophilus influenza	Syphilis
Hand, foot and mouth syndrome	Tetanus
Viral and acute hepatitis	Toxic shock syndrome
Hepatitis A	Trichinosis
Hepatitis B	Tuberculosis
Hepatitis C	Tularemia
Herpes	Yellow Fever
Hantavirus	Pinworms
HIV	Ringworm
Legionellosis	Scabies
Leprosy (Hansen disease)	Shingles (Herpes Zoster)

**Appendix C**  
**KSU Athletic Training Program: Clinical Site Orientation Verification Sheet**  
**(Completed in eValue)**

**Student Orientation to Clinical Placement:** When you begin each clinical placement, we ask that you and your preceptor complete an orientation in order to help share expectations and any specifics that are important to your site, working with patient/clients, etc. This is a shared responsibility, so if you have questions, please be sure to ask your preceptor for more information/guidance. Some items for orientation are required according to CAATE standards while others vary according to site specific policy. Ultimately, discussion of these policies are important for you to practice safely, efficiently, and effectively in your clinical placement. Below, please verify the date of completion and any additional information for the following orientation items:

1. **How are you identified as a student at your site** (differentiated from credentialed providers? i.e. name badge, introductions, etc. (26A/29)
2. **Venue Specific Critical Incident Response Procedures (Emergency Action Plans (EAPs)) (26K/29):** EAPs can include practices for a wide array of emergencies. At minimum, your preceptor should review any expectations they have of you related to your role in an emergency, basic procedures, location of plans, and access to information that you may need to assist in an emergency.
  - a. Specific Plans Reviewed: (text box) i.e. Venue emergency action plans, mental health crisis plans, weather related, etc.)
  - b. Date Reviewed:
  - c. Where/how are the plans accessible to you for immediate review in an emergency situation?
3. **Blood Borne Pathogens Policy (26C/29):** You will have completed a general review of BSI/BBP policy before starting your placement; however, please review the basic procedures, location of BBP plan, access to personal protective equipment, location of hand washing stations, post-infection control plan for your site.
  - a. Date reviewed:
  - b. Where is the policy located?
4. **Communicable Disease/Infectious Disease Transmission (26E/29):** You should have an understanding of ways to limit the spread of communicable disease transmission at your placement site, which should include guidelines of how you should care for yourself if you are ill (i.e. report to your preceptor).
  - a. Date reviewed:
  - b. Where is the policy located?
5. **Patient privacy and confidentiality protections (26G/29):** Your preceptor should share with you policy related to site specific privacy and confidentiality protections.
  - a. Date reviewed:
  - b. Where is the policy located?
6. **Sanitation Precautions (26I):** This includes the ability to clean hands before and after patient encounters. This can be from running water and hand cleanser or hand sanitizer.
  - a. Date reviewed:

7. **Documentation Policy and Procedures (29):** This includes any policies and expectations regarding your ability to document patient encounters at the site (i.e. access to their paper or electronic health system, are you allowed to document in their system, etc.)
  - a. Date reviewed:
  - b. Provide a short overview of the site policy/expectation for documentation?
  
8. **Venue Specific Expectations (26J):** Sites may have specific policies that they would like to address with your (i.e. specific onboarding, attire, professionalism, reporting absences, reporting injuries). We encourage your preceptor to coordinate these early in your experience.
  - a. Date reviewed:
  
9. **Patient-safety practices (26KJ):** Preceptors are first and foremost practitioners and they have an obligation to service for their patients/clients; if there are any policies or practices you need to follow to ensure that proper care is delivered to patients/clients, these should be shared with you.
  - a. Date reviewed:
  
10. **Goals and Expectations for the Clinical Placement:** This can include shared expectations between you and the preceptor, learning goals and outcomes and anything you want to ensure you take away from the experience; you should bring a list of your goals/expectations with you on the first day/week of orientation.
  - a. Date reviewed:
  
11. **Supplies and Inventory:** If you have access to supplies and inventory specific to your site, please make sure you know the location and maintenance requirements of equipment and supplies that you are expected to use/maintain at your site; this may also include documentation related to inventory.
  - a. Date reviewed:
  
12. **Therapeutic equipment, particularly any modalities:** You will have varying levels of knowledge related to the science, application and use of modalities. If it is expected that you will apply a modality (or multiple modalities) at your site, please ensure that you can administer the modality according to your preceptor's expectation.
  - a. Date reviewed:
  
13. **Supplies and Inventory:** If you have access to supplies and inventory specific to your site, please make sure you know the location and maintenance requirements of equipment and supplies that you are expected to use/maintain at your site; this may also include documentation related to inventory.
  - a. Date reviewed: