



KANSAS FCCLA

STATE OFFICER SELECTION GUIDE



YOU CAN DO THIS!

TAKE A DEEP BREATH!

Hello! You should be so proud of the extraordinary step you are taking as a leader in this organization. Kansas FCCLA is lucky to have you as a member, and a state officer candidacy is a ticket to incredible experiences, friendships and personal development. The process may seem overwhelming at times, but I encourage you to take a step back and remember your why. Why do you want to be a state officer? This will be your guide as you participate in state officer selection. Along with this, understand that the State Executive Council is not perfect. It is okay to be your real, authentic self, as that is what the selection committee is looking for. Also, your adviser and fellow members will be great resources as you participate in this opportunity. I wish you the best of luck as you dare to dream this year!

Warm Regards,

Ava Gustin

2024-2025 Kansas FCCLA State President

WAIT...WHAT DOES A STATE OFFICER DO?

The main role of a state officer is to serve the state association and represent its members to the best of their ability.

Obligations:

- Briefcase Exchange
- Career and Technical Student Organization Training
- National Leadership Conference
- Take AIM
- September State Executive Advisory Council
- December State Executive Advisory Council
- Citizenship Day
- State Leadership Conference
- *Other opportunities as determined by the State Adviser and State Executive Council.

Responsibilities:

- Create and present an FCCLA related workshop at District Fall Leadership Conferences.
- Raise funds for Kansas FCCLA.
- Submit articles regarding an update of the organization.
- Communicate with other leaders across the state.
- Use proper parliamentary procedure in business meetings.
- Be a reflection of the organization at all times.

Offices:

- **President**

Oversees the State Executive Council; utilizes parliamentary procedure.

- **First Vice President**

Assists the President, records accurate minutes of all meetings.

- **Vice President of Individual Programs**

Promotes and assists with the organization of Competitive Events at the state level.

- **Vice President of Membership**

Aims to increase the state membership and provides initiatives to do so.

- **Vice President of Peer Education**

Maintains a connection between the State Executive Council and Peer Education Teams; organizes the statewide community service project.

- **Vice President of Recognition**

Organizes and assists all committees with recognition for National Program and statewide awards.

- **Vice President of Public Relations**

Provides a strong following for the state organization through media and print resources.

- **Vice President of Corporate Relations & Finance**

Builds and maintains relationships with businesses that support the organization.

THE PAPERWORK

- All of your required forms can be found on the Kansas FCCLA website.
- This is not as intimidating as it seems! Most of the time is spent obtaining signatures for your contracts.
- Give yourself time to fill out your answers thoughtfully.
- I loved to do the paperwork when I had days off of school.

THE SPEECH

- Your speech can be no longer than 3 minutes.
- It is ideal if your presentation is memorized.
- Your state officer candidate speech must be related to an FCCLA topic.
- Extra spice can be added if you select a theme to go along with your selected topic.
- Practice, practice, practice!
- Examples:
 - College Theme, Career Connection Emphasis
 - Dolly Parton Theme, Power of One Emphasis
 - Inside Out Theme, Education Emphasis

THE TEST

- The National FCCLA and Kansas FCCLA websites can provide great information!
- Questions may be matching, true or false, multiple choice, and/or short answer.
- The test may cover the following information:
 - National Programs
 - FCCLA's Mission
 - FCCLA's Motto
 - FCCLA's Tagline
 - FCCLA's Purpose
 - FCCLA's Creed
 - Power of One Units
 - Career Pathways
 - FCCLA's Colors
 - Conferences
 - FCCLA's Flower
 - Parliamentary Procedure

THE INTERVIEW

- The committee will consist of adults and students alike.
- Don't be intimidated! The interviewers want to hear what you have to say.
- Make sure to not take too long on a particular question, as you could lose points.
- The STAR(L) Method is a great way to prepare for and respond to situational interview questions.
- Be calm, and stay focused, you can do this!

THE WRITING PROMPT

- This is a chance for you to showcase your communication abilities!
- You will be given a situation and will have to answer to the best of your ability.
- There will be a timer, but you will be given plenty of time.
- Pretend like you are writing a paper in English class!

THAT'S IT!

You are on your way to becoming a state officer!



SELECTION INFORMATION

- You must be certified by your district to run as a state officer candidate.
- State Officer Selection will take place in February in Hesston.
- You will be given the option to stay the night before the state officer candidate process begins.
- State Officer Candidates are split into two groups at the beginning of the day, one will begin the written process while the other will complete interviews.
- During meals, stay on your toes! This is your time to personally talk to the committee.
- It is okay to bond with other candidates! They are going through the exact same stresses as you are.
- The jitters you will feel are 100% normal. It is okay to feel anxious, overwhelmed or nervous.
- Be proud of your dream! It is such an outstanding accomplishment to have the motivation and inspiration to run for the State Executive Council in the first place.

INSIDER TIPS

- Bring something to keep you entertained in the holding room! Don't let your nerves get the best of you. A distraction could be your greatest tool.
- Make sure you are caught up on all of your schoolwork before leaving. This will ensure that you have your mind focused on the selection process.
- Don't stress about your outfit! Remember, if you wouldn't wear it in front of your grandma, it probably isn't appropriate to be worn as a state officer candidate.
- **BE YOURSELF!** The selection committee is not looking for you to be like the previous team. If you are authentic, they will embrace your ideas and passion for FCCLA.
- It is okay to ask for help! Feel free to reach out to any past state officers, your adviser or even family if you need support in any way.

